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Annotated Agenda – 2004 COTS Workshop, Coastal Services Center, Charleston SC November 16-17

Purposes: 1) **Discuss the strategic outlook for IOOS and COTS projects.**
 2) **Enhance coordination, especially data integration, among recipients and other collaborators.**
 3) **Understand FY05 proposal guidance requirements.**

Outcome: **COTS partners understand how it is they contribute to the development and implementation of IOOS.**

Time	Objective	Agenda Item	Lead
Day 1			
8:00 – 8:30		Coffee, Welcome, Introductions	
8:30 – 10:30	- Partners are updated on status of the IOOS annual development plan and respective roles - Participants examine current relevance of COTS to providers and users	IOOS landscape <ul style="list-style-type: none">• IOOS status and future (OceanUS)<ul style="list-style-type: none">○ IOOS annual development plan status○ Regional aspect○ OceanUS outlook for FY05-06○ Longer term picture<ul style="list-style-type: none">▪ NOAA PPBES (FY07-11)▪ NOC/NOSC▪ Congressional▪ USCOP• CSC perspective<ul style="list-style-type: none">○ Providers and users○ FY04 Congressional IOOS Report• ONR perspective	
10:30 – 10:45		Break	
10:45 – 12:00	- Partners understand and engaged in the data landscape and appreciate that COTS' partner contributions in this area are critical	Data management session <ul style="list-style-type: none">• DMAC – developing standards and protocols	
12:00 – 1:00		Lunch	

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Time	Objective	Agenda Item	Lead
1:00 – 3:00	- Partners understand and engaged in the data landscape and appreciate that COTS' partner contributions in this area are critical	Data management session (continued) <ul style="list-style-type: none">• COTS partners (samples of data management practices and successes)• ONR partners (samples of data management practices and successes)• NDBC/CO-OPS/CSC (QA/QC)<ul style="list-style-type: none">○ Research data vs. operational data○ Short term vs. long term solutions	
3:00 – 3:15		Break	
3:15 – 4:30	- Partners understand and engaged in the data landscape and appreciate that COTS' partner contributions in this area are critical	Data management session (continued) <ul style="list-style-type: none">• CSC (OpenIOOS Portal)<ul style="list-style-type: none">○ Data transfer technologies○ “Interoperability II”• NCDDC	
4:30 – 5:00		Recap <ul style="list-style-type: none">• Summarize day's main points• Parking lot for issues needing further discussion• Tailor following day's agenda	
6:00 – 7:30		Social / Happy Hour	

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Time	Objective	Agenda Item	Lead
Day 2			
8:00 – 8:30		Coffee Plenary overview for Day 2	
8:30 – 11:30 (Break 10:00 – 10:15)	<ul style="list-style-type: none"> - Partners updated on changes to proposal/application process - Partners are aware of NOAA actions (and Congressional actions) regarding IOOS support and expectations (scope, funding, performance) - Participants address outstanding issues from Day 1 - Participants convene break out sessions to refine opportunities for collaboration 	Break out sessions Policy <ul style="list-style-type: none"> • COTS FY05 proposal guidance <ul style="list-style-type: none"> ○ Specific requests (project summaries, observations summaries, etc...) ○ Timeline discussion ○ COTS Multi-year work plans ○ Grants Online • Issues, concerns • Strategic discussion <ul style="list-style-type: none"> ○ Show and share progress ○ “Success stories” ○ Path forward Technical <ul style="list-style-type: none"> • Issues, concerns <ul style="list-style-type: none"> ○ QA/QC ○ Metadata ○ Data transfer protocols ○ Regional portals • Discuss projects from Day 1 • Potential for collaboration – Interoperability II 	
11:30-12:30		Lunch	
12:30 – 1:30		Brief summaries from each break out group	
1:30 – 4:00 (Break as needed)	<ul style="list-style-type: none"> - Everyone realizes the role each plays in moving COTS and IOOS forward - Everyone is on board with the workshop outcome statement 	Open discussion <ul style="list-style-type: none"> • IOOS annual development plan and beyond • Regional issues <ul style="list-style-type: none"> ○ Regional Associations ○ Data portals • Interoperability 	